

Environment, Economy, Housing and Transport Board

Agenda

Friday, 6 October 2017
11.00 am

5th Floor Board Room, 5th Floor (North side), Layden House, 76-86 Turnmill Street, London, EC1M 5LG

To: Members of the Environment, Economy, Housing and Transport Board
cc: Named officers for briefing purposes

Guidance notes for members and visitors Layden House, 76-86 Turnmill Street, London, EC1M 5LG

Please read these notes for your own safety and that of all visitors, staff and tenants.

Welcome!

Layden House is located directly opposite the Turnmill Street entrance to Farringdon station, which is served by the Circle, Hammersmith & City, and Metropolitan lines as well as the Thameslink national rail route.

Security

Layden House has a swipe card access system meaning that a swipe enabled security passes will be required to access the lifts and floors 1-5.

Most LGA governance structure meetings will take place on the **ground floor** of Layden House which is open access and therefore does not require a swipe enabled security pass. **Access** to the rest of the building (floors 1-5) is via swipe enabled security passes.

When you visit Layden House, **please show your Local Government House security pass to reception** and they will provide you with a temporary pass which will allow you access to floors 1-5 if required. **Please don't forget to sign out at reception and return your security pass when you depart.**

If you do not have a LGH Security Pass, please email [member services](#) with your name and a recent photo and a pass will be made for you. You can pick this up from the Layden House reception desk on your next visit.

Fire instructions

In the event of the fire alarm sounding, vacate the building immediately via the nearest fire exit onto Turnmill Street and take the next turning on your left – Benjamin Street to St John's Gardens.

DO NOT USE THE LIFTS.

DO NOT STOP TO COLLECT PERSONAL BELONGINGS.

DO NOT RE-ENTER BUILDING UNTIL AUTHORISED TO DO SO.

Soft Seating Area

There is a small soft seating area on Floor 2 which will also operate as an 'Open Council' area for visiting members and officers from member councils. Please note however that unlike Open Council, this area does not have tea and coffee facilities, nor access to computers.

Toilets

There are accessible toilets on the Ground Floor, 2nd and 4th floors.

Accessibility

If you have special access needs, please let the meeting contact know in advance and we will do our best to make suitable arrangements to meet your requirements.

Parking is available at the rear of the building for Blue Badge holders, accessed via the Turks Head Yard, North underpass. Disabled WCs are situated on the ground and 4th floors. An induction loop system is available in the 5th floor conference venue. For further information please contact the Facilities Management Helpdesk on 020 7664 3015.

Guest WiFi in Layden House

WiFi is available in Layden House for visitors. It can be accessed by enabling “Wireless Network Connection” on your computer and connecting to LGA-Free-WiFi. You will then need to register, either by completing a form or through your Facebook or Twitter account (if you have one). You only need to register the first time you log on.

Further help

Please speak either to staff at the main reception on the ground floor, if you require any further help or information. You can find the LGA website at www.local.gov.uk

Why have the LGA’s Headquarters moved?

The LGA has temporarily relocated from Local Government House (LGH) in Smith Square to Layden House in Farringdon, effective from Monday 31 October 2016. This is to allow extensive refurbishment work to be carried out to LGH.

The refurbishment works will see the ground floor conference centre and all meeting rooms fully refurbished. Floors 1, 2 and 3 will be upgraded and released for commercial letting to enable the LGA to maximise the income from this building as part of its drive for financial sustainability. A new and larger Open Council will be located on the seventh floor. The refurbishment is expected to last for twelve months and we expect to be back in LGH by October 2017.

We appreciate your understanding and flexibility during this time.

Environment, Economy, Housing & Transport Board
6 October 2017

There will be a meeting of the Environment, Economy, Housing & Transport Board at **11.00 am on Friday, 6 October 2017** 5th Floor Board Room, 5th Floor (North side), Layden House, 76-86 Turnmill Street, London, EC1M 5LG.

A sandwich lunch will be available after the meeting.

Attendance Sheet:

Please ensure that you sign the attendance register, which will be available in the meeting room. It is the only record of your presence at the meeting.

Political Group meetings:

The group meetings will take place in advance of the meeting. Please contact your political group as outlined below for further details.

Apologies:

Please notify your political group office (see contact telephone numbers below) if you are unable to attend this meeting.

| | | |
|--------------------------|-----------------------------|---|
| Conservative: | Group Office: 020 7664 3223 | email: lgaconservatives@local.gov.uk |
| Labour: | Group Office: 020 7664 3334 | email: Labour.GroupLGA@local.gov.uk |
| Independent: | Group Office: 020 7664 3224 | email: independent.grouplga@local.gov.uk |
| Liberal Democrat: | Group Office: 020 7664 3235 | email: libdem@local.gov.uk |

Location:

A map showing the location of Layden House is printed on the back cover.

LGA Contact:

Alexander Saul
0207 664 3232 / alexander.saul@local.gov.uk

Carers' Allowance

As part of the LGA Members' Allowances Scheme a Carer's Allowance of up to £7.50 per hour is available to cover the cost of dependants (i.e. children, elderly people or people with disabilities) incurred as a result of attending this meeting.

Environment, Economy, Housing & Transport Board – Membership 2017/2018

| Councillor | Authority |
|------------------------------------|--|
| Conservative (8) | |
| Cllr Martin Tett (Chairman) | Buckinghamshire County Council |
| Cllr Alistair Auty | Wokingham Borough Council |
| Cllr Simon Cooke | Bradford Metropolitan District Council |
| Cllr Lynne Duffy | Wychavon District Council |
| Cllr Blake Pain | Harborough District Council |
| Cllr David Renard | Swindon Borough Council |
| Cllr Mark Mills-Bishop | Broxbourne Borough Council |
| Cllr Colin Davie | Lincolnshire County Council |
| | |
| Substitutes | |
| Cllr Philip Broadhead | Bournemouth Borough Council |
| Cllr Stephen Parker | Hart District Council |
| | |
| Labour (7) | |
| Cllr Judith Blake CBE (Vice-Chair) | Leeds City Council |
| Cllr Tony Newman | Croydon Council |
| Cllr Helen Holland | Bristol City Council |
| Cllr Ed Turner | Oxford City Council |
| Cllr Rachel Blake | Tower Hamlets Council |
| Cllr Gillian Campbell | Blackpool Council |
| Cllr Michael Mordey | Sunderland City Council |
| | |
| Substitutes | |
| Cllr Tim Roca | Westminster City Council |
| Cllr Jon Clempner | Harlow District Council |
| Cllr James Robbins | Swindon Borough Council |
| | |
| Liberal Democrat (2) | |
| Cllr Adele Morris (Deputy Chair) | Southwark Council |
| Cllr Peter Thornton | Cumbria County Council |
| | |
| Substitutes | |
| Cllr Stewart Golton | Leeds City Council |
| | |
| Independent (2) | |
| Cllr Rachel Eburne (Deputy Chair) | Mid Suffolk District Council |
| Cllr Linda Gillham | Runnymede Borough Council |
| | |
| Substitutes | |
| Cllr Andrew Cooper | Kirklees Metropolitan Council |
| Cllr Philip Evans JP | Conwy County Borough Council |

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| Item | | |
|------|---|---------|
| 1. | Apologies and Declarations of Interest | |
| 2. | DCLG Consultation on 'Planning for the right homes in the right places' | 1 - 10 |
| 3. | Grenfell Tower and fire safety in high rise buildings | 11 - 18 |
| 4. | Environment, Economy, Housing and Transport Board 2017/18: Terms of Reference, Membership and Appointments to Outside Bodies | 19 - 30 |
| 5. | Environment, Economic, Housing and Transport Board Priorities 2017-18 | 31 - 36 |
| 6. | Minutes of the previous meeting | 37 - 43 |

Date of Next Meeting: Thursday, 14 December 2017, 2.00 pm, Westminster Suite, 8th Floor, 18 Smith Square, London, SW1P 3HZ